

CITY OF ALAMEDA

Memorandum

To: Honorable Mayor and
Members of the City Council

From: John A. Russo
City Manager 

Date: June 28, 2011

Re: Hold a Public Hearing to Consider Adoption of a Resolution Amending
Master Fee Resolution No. 12191 to Add and Revise Fees

BACKGROUND

On January 22, 1992, the City Council adopted Resolution Number 12191, codifying all fees for services and linking the rate at which the City's fee schedule may be increased to the Consumer Price Index for the San Francisco Bay Area. Subsequently each year, via resolution, the fee structure is revised and updated to streamline fee collection and incorporate a Citywide Development Fee. Increases to the Citywide Development Fee are based on the *Engineering News Record* Construction Price Index for the San Francisco Bay Area.

On October 3, 2006, the City Council approved Resolution 14027, Amending Master Fee Resolution No. 12191 to Revise and Streamline the Planning & Building, Public Works, and Fire Department Fee Schedules, to allow for 100% cost recovery.

DISCUSSION

On May 5, 2011, the Bureau of Labor Statistics announced the Consumer Price Index for the San Francisco Bay Area as 1.7%. Based on Resolution 12191, the eligible fees in the Master Fee Schedule have been increased by 1.7%. The *Engineering News Record* announced the Construction Cost Index for the San Francisco Bay Area as 2.8%. Based on Municipal Code Section 27-3.14, Fee Escalators, the Citywide Development fees have been increased in accordance with the Construction Cost Index.

The Golf Commission recommends the fees for the Golf Complex. No fee increases were recommended for FY11-12; however, a stipulation has been added to the fee schedule allowing the contract vendor to have the ability to adjust rates for promotional purposes with City Manager approval.

Fees associated with the Alameda Recreation and Park Department are recommended by the Recreation and Park Commission for adoption by the City Council. The recommended Recreation and Park fees are included in the attached schedule.

CC/ARRA/CIC
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The City's Affordable Housing Unit and Fee Requirements were established in 1989 to mitigate the housing impacts created by new and expanded non-residential development. Resolution 13336 states that the amounts of the Affordable Housing In-lieu Fees may be adjusted annually to reflect the percentage change in the cost of construction as reported in the *Engineering News Record* Construction Cost Index for the San Francisco Bay Area. Between 2002 and 2008, the fees were adjusted upward a total of 18%, or an average of 3% per year. In FY08-09, the decision was made to maintain the Affordable Housing In-lieu fee at the same level as FY07-08 because of the economic downturn. Because the economic environment remains troubled, the Affordable Housing In-lieu fees will remain the same in FY11-12. In addition, live scan fees charged by the Police Department were not increased in order to keep prices competitive with other Bay Area providers of this service.

The City's fees for ambulance and emergency medical services are based on Alameda County's fee schedule. When fee updates are received from the County, the City will revise and adjust its fee schedule to reflect the County fee schedule.

Resolution Number 12191 allows for the adoption of additional fees at the reasonable cost of providing the related services and for an administrative adjustment of fees not greater than 5%. One new fee was added to the Master Fee schedule for the preferred parking program passed by City Council on May 3, 2011. Fees for installation or replacement of 15-gallon sized street trees were administratively adjusted in order to capture the actual cost of labor and materials. Attachment of wages fees were also administratively adjusted above the 1.7% CPI to cover the cost of time and materials. The Master Fee Schedule is on file in the City Clerk's Office.

FINANCIAL IMPACT

The projected revenues from the fees outlined in the Master Fee Schedule are included in the FY11-12 budget.

RECOMMENDATION

Adopt a resolution updating the Master Fee Schedule for FY11-12.

Respectfully submitted and approved as to funds and accounts,



Fred Marsh
Controller

Exhibit: Master Fee Schedule – on file in the City Clerk's Office

CITY OF ALAMEDA RESOLUTION NO. _____

AMENDING MASTER FEE RESOLUTION NO. 12191 TO REVISE FEES

Approved as to Form

City Attorney

WHEREAS, the Alameda Municipal Code and the California Government Code provide that the City Council shall set fees reasonable to recover the cost of providing various services by resolution; and

WHEREAS, the City Council, at the August 27, 1991 Special City Council meeting directed City staff to amend the Alameda Municipal Code to reflect that City fees shall be set by City Council Resolution; and

WHEREAS, State law authorizes local governments to charge fees for services based on the estimated reasonable cost of providing the service for which the fee is charged; and

WHEREAS, the City Council is authorized to increase fees annually by the consumer and/or construction price indices.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Alameda that fees for various City services and permits have been adjusted accordingly and are set forth in the Master Fee Schedule

* * * * *

I, the undersigned, hereby certify that the foregoing Resolution was duly and regularly adopted and passed by the Council of the City of Alameda in a regular meeting assembled on the 28th day of June, 2011, by the following vote to wit:

AYES

NOES:

ABSENT:

ABSTENTIONS:

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the seal of said City this 29th day of June, 2011.

Lara Weisiger, City Clerk
City of Alameda

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